

The Brooklyn Museum of Art

(continued from page 2)

The move had to be completed quickly. The construction schedule required Advance to work at a pace normally reserved for office relocations.

Advance's Move Manager worked closely with Arnold L. Lehman, the Director, the permanent collection curators, the Project Architect, Kevin Perry, and Bob Paige, Director of Facilities, to insure a safe, accurate, and rapid relocation. Modern moving methods were married to traditional art handling techniques. The end result was a move that was fast, and safe. All items were transferred without incident. The Decorative Arts Collection, The Art Reference Library, Costumes and Textiles, Prints, Drawings and Photographs were all in good hands with Advance.

The new look for the 560,000 square foot 19th Century building blends the old with the new. The blend of traditional handling techniques with modern rapid deployment and movement techniques by Advance saved the Museum much needed time and money. Visit the website for the Museum at www.brooklynart.org.



CORPORATE HEADQUARTERS
Advance Commercial Movers
195 Sweet Hollow Road
Old Bethpage, NY 11804

OFFICE MOVING

LOGISTICS

DISPLAY AND EXHIBIT

SHIPPING

FINE ARTS TRANSFER

EXPORT PACKING

Shipment by Sea and Air

NEW PRODUCT

DISTRIBUTION

INSTALLATIONS

EMPLOYEE RELOCATIONS

HOUSEHOLD GOODS

WAREHOUSING

Record Storage

Logistics

New Furniture

Distribution

www.officemoving.com

CORPORATE HEADQUARTERS

Advance Commercial Movers
195 Sweet Hollow Road
Old Bethpage, NY 11804
516 396-8600

Advance Commercial Movers
225 West 34th Street
New York, NY 10001
212 809-1988

Advance Commercial Movers
Molloy Bros. Moving & Storage
185 National Road
Edison, NJ 08817
800 645-2798

Facilities & Warehouses
New York City • Lindenhurst,
NY • Old Bethpage, NY
• Edison, NJ

Affiliated with
Molloy Bros. Moving & Storage

I.C.C. # MC-81952
NYUSDOT# T-2054

1-800 448-4807 ext: 219



THE
NEWSLETTER OF
ADVANCE
COMMERCIAL
MOVERS AND
MOLLOY BROS.
MOVING &
STORAGE

www.officemoving.com

**Renovation
for Remy
Amerique!**

page 2

**New
Document
Management
Company
Joins The
Advance
Family**

page 2

**The Brooklyn
Museum
of Art**
page 2

The Corporate Relocator

Winter 2002

PLAYBILL

Advance Performs to Rave Review on Broadway

The crowds were there and so was Advance, right in the middle of New York City moving the heart and soul of this great town, Playbill Magazine.

Most people who have been to Broadway know Playbill, the yellow-bannered magazine, given to everyone at every Show along the Great White Way. Thanks to Playbill, theatergoers learn about the cast of a show, its playwright, director and producer.

Having published its famous magazine covering Broadway shows for all these years, Playbill finally moved into the heart of Times Square. Advance felt the lullaby of Broadway, as it moved this icon of the Broadway Theater into its new facility.

The cast of the Playbill move was full of stars from Advance's commercial moving crew. Two of the lead players were Lou Gonzalez and Red Wickman, the

move supervisors. Other key cast members included packers, markers, taggers and movers known for years as key supporting actors.

Bruce Stapleton, who directed this project for Playbill gave the move four stars. And based on its performance and the reviews from critics, Advance was guaranteed repeat performances.

Other Heart of the City moves Advance has completed include, The Actor's Fund of America, The Nederlander Group, Deutsche Bank, UBS|PaineWebber, Martha Stewart, etc.

Thanks to its continued strong performances, Advance has become a New York institution too. Every night you can look up and see our green and yellow trucks pass right down Broadway. Next time you see one you'll have a "Moving Experience."

Columbia University Treasury Dept. Counts on Advance for Complex Moves

Columbia Consolidates 4 Departments into 1700 Broadway

Working with Columbia University's Planning, Design and Construction Department, Advance recently assisted this world renowned institution of higher learning in completing its planned consolidation of several departments within the Office of the Comptroller into 1700 Broadway in New York City. The logistically demanding move involved the University's Risk Management, Treasury, Restricted Funds and General Accounting Departments.

While reviewing the project, Rob Gutmann, who headed the assignment for Advance said, "Our Project Managers, Dennis O'Connell and Kevin Lewis did a great job running this complicated multi-location move." According to Rob, "There

were several physical challenges within the project including the need for our crews to carry 10 truck-loads of furniture and equipment for the Risk Management Department down a long, high and steep flight of stairs from the Interchurch Building located at Claremont and 122nd Street."



(continued on page 3)

Advance Facilitates 2-Week Renovation for Remy Amerique

Every year Remy Amerique closes its doors for two weeks for an annual vacation like many other European companies. This past year, however, the company, known by many for its brand, Remy Martin Cognac, had big plans for its West 55th Street New York offices during its annual break.

The company's management decided that it was time to redesign its New York offices. The project was planned for the two weeks the company closed for vacation. Timing was everything for the architect, the Philips Group and Lehr Construction since it was critical that the New York offices reopen at the end of the two-week break.

Advance, Philips Group and Lehr Construction had a monumental task. To accomplish their goal in two weeks they needed a moving company with the experienced management, along with the equipment, facilities and movers to perform mission critical moving assignments on time and as planned or as the changing situation required. Advance Commercial Movers was the moving company chosen for the job.

"We knocked down and removed 50 systems work stations," said Advance Commercial Movers' Rob Gutmann. "We also removed the furniture and contents from 35 existing offices and we capped and terminated all data and voice connections. We were able to remove the case goods and contents then we loaded them into waiting trailers and transported them to one of our warehouses located in Lindenhurst, New York."

Advance had to move furniture, case goods and contents out so construction crews could perform their work. Some case goods furniture was moved to the center of the office so the walls could be painted while other furniture and contents were held in Advance's warehouse for two weeks.

Once the redesign of a space was completed, Advance brought back the furniture and contents and repositioned them in pre-assigned locations.

As a key member of the project team, crews from Advance often found themselves right behind the carpet installers as they finished laying the carpets or the painters as they finished painting the walls.

Advance was on the winning team, again. Working with the Philips Group and Lehr Construction we were able to move everything so construction and decorating could be completed in two weeks and Remy's staff could return after their annual vacation to their beautifully redesigned interior office space.

Columbia University Treasury Dept.

(continued from page 1)

The multi-location move began on a Wednesday and had to be completed by the following Sunday evening. In addition to the office contents coming out of the Interchurch building, 25 truckloads of furniture had to be carried down one flight in order to be removed from 2880 Broadway where General Accounting was housed.

In total, Advance moved 200 people from diverse locations into consolidated facilities within a very tight time frame for Columbia. By Sunday evening all the departments were in place and staff was able to report to work on Monday and resume their functions undisturbed by the move. A hard job? Yes. But as Columbia has already learned Advance delivers.

the library after their one-month hiatus it was business as usual for the scholars, thanks to Advance.

Columbia's Executive Ed Department Shifts to Complete Renovation

Campus life is forever changing at Columbia University as it is at every institution of higher learning. That's why it came as no surprise to Advance's Rob Gutmann when he got a call from the school asking him to arrange for the removal of classrooms, furniture and contents from Armstrong Hall for 46 people into swing space at Uris Hall. Columbia's goal was the



Jerome Greene Hall

RecordGuard Document Management

New Document Management Company Joins The Advance Family

We are pleased to introduce you to our new affiliate, RecordGuard, a full-service document management company.

RecordGuard offers bar coded storage, retrieval, duplication and certified destruction services for printed business records, computer discs, digital audio tapes, microfilm, master audio and video tapes, film, DVDs, optical discs, x-rays and blue prints. As an added service to its clients it also provides business records relocation, courier pickup and delivery services as well as filing, retrieval and duplication services, optical and digital archiving, data conversions, boxes and supplies.

RecordGuard should be your document management company. With bonded and fully insured facilities strategically located in both Long Island and New Jersey, it offers pickup and delivery of business records within two

hours in most cases. RecordGuard warehouses feature security systems that include interior and exterior cameras for 24 hour surveillance, both wired and wireless central station monitoring, fire alarm and suppression systems, brick and cement construction and climate control.

From the moment your business records are picked up or received by RecordGuard, they employ a suite of digital tools that track your documents until they are safely back with you. It also offers its customers bar coded inventorying, online access to monitor their record storage lots and to order document pickups, duplication and deliveries.

RecordGuard is a member of the American Records Management Association, the Better Business Bureau, Prism, AIIM and the American Moving and Storage Association.

The Brooklyn Museum of Art

The Brooklyn Museum of Art, which is home to the second largest collection of art in America, has a 21st Century project underway. The Museum has embarked on changing the 19th century facade to "open up" the structure to better welcome visitors and the community. The Polshek Partnership Architects have designed an innovative glass entrance pavilion and an accessible public plaza that will create a more exciting, welcoming and focused visitor experience.

The change, however, created a need to move some of the most important permanent collections in the country. Thousands of priceless and irreplaceable items from the permanent collections had to be packed, catalogued, moved and stored.

Advance Moves International Law Library for Columbia

In a fast-track response Advance moved Columbia University's 100,000 volume International Law Library during the school's summer break. The books which were removed from the basement of Jerome Greene Hall on the Columbia campus, were sequentially packed on 645 mobile carriers. The carriers were then paper packed and stretch wrapped to protect the books. Then the well protected carriers were loaded onto waiting trucks to be transported to Advance's Columbia warehouse.

To meet the Law School's time and safety requirements Advance had to construct a large number of the mobile carriers in-house because suppliers in the metropolitan area were unable to provide the 645 units required to complete the move. Another critical aspect of the project was the careful coding and sequential loading of the books both onto the carriers and trucks as well as the meticulous storage at Advance's warehouse. Once the repair of the ceiling was completed all 100,000 volumes had to be loaded into trucks and transported back to Jerome Greene Hall where they were carefully restacked back onto the shelves in the library. When Columbia's law students returned to



Avery Hall

renovation of the Executive Education Department.

Armstrong Hall is a building Columbia shares with NASA. It is located on 114th Street. As part of the project Advance had to remove all non-essential contents, technology and furniture from the existing space and store them in a company warehouse located in Lindenhurst, Long Island.

Coordination and execution within a tight timeline was the biggest challenge in completing the assignment for Columbia. Since students return to school at the end of the summer Columbia wanted the new classrooms and offices prepared and opera-

tional when school began in the fall. The construction schedule only allowed three days for Advance to move the furniture, fixtures and equipment back into Armstrong Hall so there was no margin for error.

Inbound movement of the classrooms and offices went without a problem. Furniture and contents were removed from Uris Hall and transported back to Armstrong where they were placed and positioned in pre-arranged places and the classrooms were taken out of storage from the Lindenhurst warehouse and set up ready for students on the first day of school.

(continued on page 4)